

**WASHINGTON NORTHERN IDAHO REGION PUBLIC INFORMATION  
COMMITTEE GUIDELINES  
FEBRUARY 2007**

I. NAME

The name of the subcommittee shall be called the Washington Northern Idaho Regional Public Information Subcommittee, also called the Regional PI Committee. The Regional PI Committee is formed by and directly responsible to the Washington Northern Idaho Regional Service Committee for the Fellowship of Narcotics Anonymous (WNIRSC) and is a standing subcommittee of the WNIRSC.

II. PURPOSE

To ensure that our primary purpose is carried out through the development and maintenance of a contingency plan to respond to all requests for information from individuals, agencies, or media within the geographical boundaries of the region, by coordinating area PI and Phonenumber efforts, cooperating with other regions in joint PI/Phonenumber efforts and acting as communications link between the area and the World PI subcommittees. Thus ensuring that all information and material developed at the World level be provided to all areas.

III. MEMBERS

- A. General membership in the Regional PI Committee shall be open to all individuals who share the stated purpose of the WNIR PISC.
- B. Voting membership in the Regional PI Committee shall be open to those designees defined in Heading VI-sub heading B.

IV. ADMINISTRATIVE TRUSTED SERVANTS

- A. Administrative Trusted Servants of the Regional PI Committee shall be the Chair, a Vice-Chair for  
for  
Public Information, a Vice-Chair for Phonenumber and Secretary.
- B. No individual may hold more than one Administrative Trusted Servant position at the same time and no Administrative Trusted Servant shall be eligible to serve more than two consecutive terms in the same position.

V. MEETINGS

- A. The Regional PI Committee shall meet at least quarterly in regular session, time and place to be decided one meeting in advance.
- B. Special meetings may be called by the Chair and shall upon written request of three voting members. The purpose, place, and time of the meeting shall be stated in the call. Except in cases of  
of  
an emergency at least twenty-one day's notice shall be given.

VI. VOTING

- A. Each area shall be entitled to have two voting members present at all Regional PI Committee business meetings.
- B. The voting members shall be:
  - 1. Area Public Information Chair or Vice-Chair.
  - 2. Area Phonenumber Chair or Vice-Chair.
  - 3. Area PR Representatives.
  - 4. A member specifically designated in writing by their area PI/Phonenumber Chair, Vice-Chair, or PR Representative.
- C. A quorum shall consist of a number of voting members equal to one-third of the number of areas in the region.
- C. Any member of the Regional PI Committee may make a motion or participate in discussion. Motions must be made in writing and a voting member must make seconds.
- E. Motions may be amended or withdrawn at any time by the maker prior to voting. A motion amended in this manner must be seconded again.
- F. In case of a tie vote on any motion or election, the Chair will cast the deciding vote.

## VII. ELECTIONS

- A. The following members are eligible for nomination to a Administrative Trusted Servant position:
  - 1. Past or present trusted servant of an ASC OR RSC.
  - 2. Past or current ASC or RSC subcommittee chairpersons.
- B. Any member of the Regional PI Committee may nominate a qualified individual for a Regional PI position.
- C. A simple majority is required (51%) to elect the trusted servants. If the vote is a tie, a second ballot will be taken. Refer to Section VI, Article F.
- D. The trusted servant shall be elected to serve for a term of one year and their term of office shall begin at the time of their election to that position.  
Elections will be held in the following quarters:  
FALL - Web Servant and Media Coordinator  
WINTER - Secretary and nomination of the Chairperson (election to be held at Spring RSC).  
SPRING - Vice Chairpersons
- E. The clean time requirement for the Administrative Trusted Servants of the Regional PI Committee are:
  - 1. Chair - 3 years continuous clean time
  - 2. Vice-Chairs - 2 years continuous clean time
  - 3. Web Servant and Media Coordinator - 3 years continuous clean time
  - 4. Secretary - 2 years continuous clean time

## VIII. REMOVAL FROM POSITION

- A. Loss of abstinence constitutes an immediate and automatic resignation of the Administrative Trusted Servants position.

- B. Following written notification an Administrative Trusted Servant may be removed for non-compliance, which includes, but is not limited to:
  1. Non-fulfillment of the duties of that position.
  2. Not attending a regular session without prior notification to the Regional PI

Committee

Chair or other trusted servant.

- C. A two-thirds majority of voting members present is required to remove from position.
- D. A six month moratorium from other positions of this subcommittee shall be imposed for any Regional Trusted Servant resigning or removed from their position. The only exception will be when their resignation is to fill a newly elected position.
- E. In cases of resignation or removal, an interim trusted servant will be elected in accordance with the following:
  1. If occurrence is mid-quarter, the Chair shall appoint an interim trusted servant and election of a trusted servant to complete the unexpired term will be held at the next regular Regional PI Committee meeting.
  2. If occurrence is during a regular Regional PI Committee meeting, elections of a trusted servant to complete the unexpired term will be held at that meeting.

#### IX. AD-HOC AND SELECT SUBCOMMITTEE

- A. The Regional PI Committee may establish ad-hoc and select subcommittee to carry on the work of the Regional PI Committee.
- B. Ad-hoc or select committee may be appointed by the Chair or formed by motion upon approval of the voting members.
- C. Ad-hoc or select committee trusted servants may be appointed by the Chair or elected by simple majority.
- D. Ad-hoc or select committee trusted servant must be present at the Regional PI Committee quarterly meeting and present a written report.

#### X. SPIRITUAL GUIDANCE

- A. The Regional PI Committee shall not pass any action that conflicts with the Twelve Traditions of Narcotics Anonymous.
- B. The Regional PI Committee, its trusted servants, and subcommittees shall comply in all their actions with following documents, in succession:
  1. The Twelve Traditions of Narcotics Anonymous.
  2. The Twelve Concepts.
  3. The current publication of these guidelines.
  4. Past Regional PI Committee motions.
  5. Any SPECIAL RULES OF ORDER the subcommittee may adopt.
  6. A guide to Local Services in Narcotics Anonymous.
  7. The current publication of all Narcotics Anonymous handbooks.
  8. The current edition of Robert's Rules of Order-Newly revised

#### XI. ADMENDMENTS TO GUIDELINES

- A. Any voting member may propose an amendment to the guidelines at a regular meeting of the Regional PI Committee. The proposal must be then referred to the region's AREA PI and /or PHONELINE subcommittees for group conscience.
- B. A two-thirds majority of voting members present is necessary to amend.

C. The amendment shall go into effect immediately upon its adoption and WNIRSC approval.

XIII. SPECIAL RULES OF ORDER

- A. The Regional PI Committee shall dispense with the reading of area PI and Phonline reports during the reading of the previous meetings minutes.
- B. All motions must be followed by a brief written summary of the intent of the motion.